

Sponsorship and Exhibitor Contract Terms

The CBAA 2025 (“Event”) is produced by the Canadian Business Aviation Association (“Show Management”). The Event is scheduled to be held in Richmond, British Columbia from June 10-12, 2025.

The Exhibit and Static Display will be held at Million Air Vancouver (“Facility”) in Richmond, British Columbia on June 12, 2025.

“Exhibitor” means, collectively, the entity that is applying to exhibit at the Event, the authorized representative (“Representative”) of that entity who is executing this contract on its behalf and, where applicable, that entity’s officers, employees, contractors and agents.

1. Effectiveness

This contract becomes binding once the Exhibitor’s application has been accepted by Show Management. Show Management reserves the right to reject applications with or without cause if in the best interests of the Event.

2. Exhibit Space Assignment

Upon acceptance by Show Management, Exhibitor will be assigned exhibit space in accordance with the procedures established by Show Management. Exhibitor will not be assigned space until all fees due under this contract have been received and Exhibitor has no outstanding obligations to Show Management. Show Management reserves the right to modify or relocate Exhibitor’s space at anytime if in the best interests of the Event, provided the space is the same size and equal status acknowledges that this contract, including its cancellation provisions, will remain effective even if Show Management exercises its right to modify or relocate Exhibitor’s space.

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SUITE 700, OTTAWA ON K1N 8S7



3. Sharing/Assignment

Exhibitor shall not assign, share or sublet its assigned space without the written consent of Show Management. Show Management may allow Exhibitor to share its space with another entity (that entity, a "Co-Exhibitor") if:

- i. Co-Exhibitor meets any requirements of Show Management, including those regarding membership
- ii. Exhibitor and Co-Exhibitor each complete any required forms and pay the applicable fee and
- iii. Exhibitor and Co-Exhibitor have an established business relationship.

4. Exhibit Space Operation

Exhibitor shall install and occupy its space in accordance with the rules and timeline specified in the Exhibitor Kit. Exhibits must be designed and operated in a professional manner that respects the rights of other exhibitors and attendees. All booths, display materials and demonstrations must be confined within Exhibitor's space and must not interfere with aisle traffic at any time. Direct selling at Facility is strictly prohibited. Exhibitor shall obtain the written permission of Show Management and Facility before performing any activity that may conflict with Facility's insurance policy. Exhibitor shall not distribute any advertising or promotional materials at the Event, except from Exhibitor's space or with the written consent of Show Management. Exhibitor shall obtain any necessary rights prior to playing, performing or displaying any work protected by copyright.

5. Compliance with Laws and Facility Regulations

Exhibitor shall comply with all national, provincial and local laws and all rules and regulations of the Facility, including any union labor work rules and fire and safety regulations. Exhibitor shall obtain all permits and approvals required to exhibit at the Event and is responsible for all taxes related to its activities at the Event.

6. Official Suppliers and Exclusive Services

Show Management and Facility have designated official contractors to perform certain services for the Exhibitor (those services, as listed in the Exhibitor Service Kit, "Exclusive Services"). Exhibitor shall not use any other contractors to perform Exclusive Services.

7. Exhibitor Appointed Contractors

Exhibitor may use a contractor not listed in the Exhibitor Service Kit (an "EAC") if: (1) the service to be performed by the EAC is not an Exclusive Service; (2) Exhibitor submits to Show Management the name and contact information of the EAC and a list of services to be performed under the contract, including the names of all contractors to perform those services on-site; (3) the EAC agrees to comply with the Exhibitor Insurance requirements outlined on the Exhibitor Rules and Regulations/suppliers; and (4) the EAC has been approved by the Facility, where applicable. Exhibitor is responsible for ensuring these requirements have been met. Show Management may deny an EAC access to the Event when these requirements have not been met or when in the best interests of the Event. Show Management will not be responsible for any lost profits or any damages of Exhibitor that result. Each EAC may be required to provide evidence of compliance with insurance requirements.

8. Badge Registration

Show Management will define the "Official Hours," during which all individuals attending the Event must be registered and in possession of a valid Event badge. Upon full payment of all fees due under this contract, Exhibitor will receive an allotment of complimentary registrations as specified by Show Management. Complimentary registrations may be used to register Exhibitor's officers, employees or contractors. Additional registrations may be purchased at a fee determined by Show Management.

9. Children

Exhibitor acknowledges that children under 12 are prohibited from attending the Event and that children ages 12 to 17 may attend the Event (1) only during Official Hours and (2) only if they (i) register and pay appropriate fees and (ii) are accompanied by an adult at all times.

10. Directory/Publicity

Show Management may list Exhibitor's name, trade names, product names and Representative's name and contact details in any directory or other promotional materials.

11. Indemnification and Assumption of Risk

Exhibitor shall indemnify Show Management and Facility, and their parent and subsidiary companies, shareholders, officers, employees, agents and contractors, against all third party losses, damages, claims, demands, actions, penalties, judgments and liabilities (including court costs and reasonable attorneys' fees) to the extent of any negligent acts or omissions of Exhibitor or any of Exhibitor's EACs related to the Event, including, without limitation, any activities they may be conducting at the Event, or from any breach by Exhibitor of any term of this contract. Exhibitor assumes full responsibility for any risk of bodily injury, death or property damage or loss arising out of or related to Exhibitor's participation at the Event, whether caused by negligence, intentional act or otherwise. The parties intend that this indemnification and assumption of risk be construed as broadly as permitted by law.

12. Waiver of Liability

Under no circumstances will Show Management be liable for any lost profits or any incidental, special, indirect, punitive, or consequential damages of Exhibitor, regardless of whether such losses or damages were foreseeable, or Show Management was informed of the possibility of such losses or damages. The maximum liability of Show Management under any circumstances will not exceed the exhibit fee actually paid by Exhibitor to Show Management.

13. Exhibitor Cancellation

- **Non-refundable:** Booth, static space, and sponsorship purchases are non-refundable.
- **Booth & Static Selection:** Booth selection is on a first-come, first-served basis, and is only guaranteed once payment is received. Priority booth selection is given to sponsors in accordance with the sponsorship benefits outlined [HERE](#). Placement of aircraft static will be accommodated as much as possible, but final placement will be at the CBAA's discretion.
- **Aircraft Towing:** Any towing charges for aircraft, or any other fees such as airport landing will be at the expense of exhibitors.
- **Reduction in Static Space:** Exhibitors can reduce their static space by up to 50% until 15 days prior to the event, with the option to keep the credit on file for the following year, or apply the credit to other activities including membership, chapter sponsorships, advertisements or other convention-related purchases. See the full list of opportunities [HERE](#).
- **No Reductions After 15 Days:** No reductions or credits will be allowed if notice of cancellation is received fewer than 15 days before the event.

14. Cancellation of Event

If Show Management cancels the Event due to circumstances beyond its reasonable control, then it shall refund to Exhibitor the amounts paid under this contract, minus a share of the costs incurred by Show Management, in full satisfaction of liabilities to Exhibitor. If Show Management cancels the Event for any other reason, then Show Management shall refund to Exhibitor the amounts paid under this contract, in full satisfaction of liabilities to Exhibitor. No cancellation will be deemed to have occurred, and no refund will be due to Exhibitor, if Show Management, at Exhibitor's options, consents to a rescheduled Event for dates within one week of the originally scheduled dates or selects a different exhibit facility within the same metropolitan area; or provides Exhibitor a credit towards full participation at the same sponsor level at the event in the following year.

15. Violations

Upon the violation by Exhibitor of any of the terms of this contract, Show Management may take one or more of the following actions: (1) require modifications to Exhibitor's booth or space at Exhibitor's expense; (2) cancel Exhibitor's exhibit space assignment; (3) declare Exhibitor ineligible for priority lotteries at future events produced by Show Management; or (4) disqualify Exhibitor from exhibiting at future events produced by Show Management. These remedies are illustrative only and do not limit any remedies described elsewhere in this contract or otherwise available by law.

16. Severability

The parties intend that, if any provision of this contract is held to be unenforceable, then that provision will be modified to the minimum extent necessary to make it enforceable and the rest of the contract will remain in effect as written.

17. Communications

Show Management shall direct communications related to the Event, including notices under this contract and additional rules and regulations, to the Representative by email, mail or hand delivery. Notices from Exhibitor to Show Management, including the designation of a new individual as Representative, must be sent by email to convention@cbaa.ca.

18. Rules and Regulations

Detailed rules and regulations for participation can be found in the Exhibitor Kit on the CBAACAA Convention & Exhibition website. Show Management or Facility may adopt or amend rules and regulations governing the Event at any time solely for the purposes of enhancing safety.