



## **Schedulers and Dispatchers Scholarship Application Form**

The Canadian Business Aviation Association is committed to promoting education and training as a means for individuals to increase the professionalism of their positions and to advance career development opportunities within the business aviation community. To further this objective, CBAA offers the Schedulers and Dispatchers Scholarship in conjunction with several sponsors who have donated a total of \$10,000CDN to be awarded to one or more Canadian candidates annually.

Scholarship recipients will be announced at the CBAA Annual Convention. The scholarship will be redeemable under the conditions established by the CBAA.

The Schedulers and Dispatchers Scholarship is one of several services CBAA provides relating to career and educational opportunities. For more information, visit <http://www.cbaa-aca.ca>

### **Application Requirements**

1. Applicant must be a Canadian citizen or permanent resident. Proof of citizenship or residency will be requested.
2. Applicant must be employed by a member company of the CBAA .or be a registered student at an educational or training member of the CBAA
3. This form must be completed in its entirety and signed. Applications that have not been properly completed will be disqualified.
4. Submit a typed essay of 500 words or less with the application form. Essay requirements are described on page 2.
5. Provide two work-related letters of recommendation and submit them with the application form. A letter from a CBAA member company employee is encouraged.
6. Submit a current resume with the application form.
7. Applications must be received by CBAA **May 1<sup>st</sup>, 2018.**

#### **If you are awarded the scholarship, please note that the following conditions will apply:**

1. The scholarship will be paid directly to educational institute or training provider and for direct expenses related to costs associated with your education or training.
2. You will be asked to submit a typed essay of 250 words or less outlining how you used the scholarship and how it affected your education.

## Applicant Information

Name \_\_\_\_\_  
Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
Are you a Canadian citizen or permanent resident \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Email Address \_\_\_\_\_  
How did you hear about this scholarship \_\_\_\_\_

Your 500-word essay should:

1. Describe how you entered the general aviation community
2. Describe the educational or training programs you would like to attend using the scholarship, for example: NBAA events or other training courses. State the amount of funds required for such programs, up to \$10,000. Specify dates, locations and all estimated costs, including any associated travel, lodging and meal expenses.
3. Discuss your professional goals and how the scholarship will help you reach them.

I certify that the information provided on this application is correct. I authorize the release of this information to members of the CBAA Schedulers and Dispatchers Scholarship Application review committee. If granted the scholarship, I agree to the publication of my name and likeness by CBAA. I understand this award is contingent upon the financial support of CBAA sponsors and that neither CBAA nor its members are responsible for any financial liability.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Send completed and signed application and other required documents to:

Aime O'Connor  
Canadian Business Aviation Association  
[aconnor@cbaa.ca](mailto:aconnor@cbaa.ca)