

October 7, 2025

Dear YYZ General Aviation / Business Aviation Community,

We are pleased to announce an important update on how we manage reservations. Beginning **Tuesday, October 21, 2025**, Toronto Pearson will transition to the **Global OCS Portal** for all general and business aviation slot reservations. Currently, slot reservations are made through our local OCS portal.

This change is part of an initiative aimed at streamlining operations and improving convenience for operators. The Global OCS Portal closely resembles the existing platform, making it intuitive and easy to navigate. Most users should be able to adapt quickly and begin using the system with minimal training.

What this means for you:

- **Transition Date:** The Airport Reservation Office (ARO) will begin migrating users with an existing global portal account on **October 21st, 2025**. If CYYZ is not available to you when you sign in to the global portal after October 21st, please contact Aro@gtaa.com.
- **Action Required:** Frequent local portal users who **do not** have a global portal account, must visit [OCS Apply Now](#) for account creation. Please submit your application as soon as possible to avoid losing your ability to make reservations. Please be advised the registration process may take up to one week. Occasional operators should contact an FBO to make a reservation.
- **FBO Accounts:** There will be no changes to the way FBOs manage their reservations. For occasional operators without a global OCS account, FBOs may continue to complete reservations on their behalf.
- **Transition Period:** To ensure a smooth transition, the current local OCS portal will remain active for a short period of time before it is decommissioned in the coming months.

We are confident this move will enhance GA/BA operations and bring significant benefits to our users. More information about OCS can be found on the [Toronto Pearson ARO](#) website. To access the global portal visit [OCS Global Portal](#).

Please also be advised there are no changes to the current reservation window restrictions for local and itinerant operators.

New Reservation Window Requirement

In addition to the OCS Global Portal implementation, beginning **October 21st, 2025**, all GA/BA operations must occur within +/- 30 minutes of the booking reservation. This replaces the previous two-hour window. This change is being implemented to improve coordination, enhance operational efficiency, and support better airspace and airfield management.

We understand this is a significant adjustment, and we appreciate your cooperation as we work to maintain the highest standards of safety and performance. Please ensure that your flight planning and scheduling align with this new requirement. We will be closely monitoring these activities to ensure compliance.

Should you have any questions or need assistance during this transition, please email ARO@gtaa.com

Thank you for your continued partnership, and we look forward to working together as we make this transition.

Sincerely,

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